



## Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held on **Wednesday 9<sup>th</sup> November 2022** at **19:30** at the **Winterton Hall, Plaistow**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 27<sup>th</sup> October 2022

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

### Remote Access

To join the meeting please follow this link:

<https://us02web.zoom.us/j/86435149548?pwd=Z0o2ZzBJZnNXWXVYQ0xucDQwRkNDdz09>

**Meeting ID: 864 3514 9548**

Please email the Clerk for the password [clerk@plaistowandifold-pc.gov.uk](mailto:clerk@plaistowandifold-pc.gov.uk)

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold-pc.gov.uk/>

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

## MEETING AGENDA

### BUSINESS TO BE TRANSACTED

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: [www.plaistowandifold-pc.gov.uk](http://www.plaistowandifold-pc.gov.uk) | Alternatively, please contact the Clerk for hard copies: [clerk@plaistowandifold-pc.gov.uk](mailto:clerk@plaistowandifold-pc.gov.uk)

Number	Item	Time
1.	<b>Apologies for absence &amp; housekeeping</b> Recommendation: - To receive and accept apologies for absence.	1 min
2.	<b>Disclosure of interests</b> <i>See Clerk's Report.</i> Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests,	2 mins

as defined under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the [Localism Act 2011](#), Chapter 7 ss.26 – 37 in relation to matters on the agenda.

3. **Public Forum** 10 mins  
*See Clerk's Report.*  
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's Policy. Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 9<sup>th</sup> November 2022. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. Business of the meeting will start immediately following the public forum.
4. **Minutes** 1 min  
*Circulated separately and on the [website](#).*  
Recommendation: - To approve the Minutes of the full Parish Council meetings held on [27<sup>th</sup>](#) and [28<sup>th</sup> September](#) 2022 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).
5. **To receive reports from [County and District Councillors](#)** 10 mins  
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.
6. **To consider the Foxbridge Planning Application** 20 mins  
Recommendation: - To consider application [22/02346/OUT](#) | Outline application for a wellbeing and leisure development comprising up to 121 holiday units; the construction of a spa with accommodation of up to 50 bedrooms; the conversion of the former clubhouse into a restaurant and farm shop; the formation of a new vehicular access from Foxbridge Lane, new internal roads, footpaths, cycle routes and car parking areas; the construction of a concierge building and new hard and soft landscaping, including the formation of new ponds. All matters reserved except for means of access. | Foxbridge Golf Club Foxbridge Lane Plaistow West Sussex RH14 0LB

  - To receive and note report from SW Transport Ltd
  - To receive the minutes, reports, and recommendation(s) from the Planning Working Group
  - To consider the application and resolve upon the Parish Council's response

- To resolve to instruct SW Transport Ltd to support the preparation of the Parish Council's response to traffic issues
- To resolve to instruct Troy Hayes Planning Ltd to review the Parish Council's draft written representations
- To instruct the Planning Working Group to support the full Council and Planning Committee by liaising with the instructed experts and in the preparation of the agreed response
- To consider the need to obtain independent legal advice regarding the original planning consent for the former golf club

7. **Financial Matters**

10  
mins

*See Clerk's Report*

1. Payments and Receipts Analysis

Financial Reports for September – November 2022. Includes income and expenditure since the Council meeting on 28.09.2022

Recommendation: - To receive, review and note the Financial reports

2. Finance Working Group / Finance Committee

Recommendation: - To receive and note the minutes of the Finance Working Group meeting dated 26.10.2022 and any verbal updates from the Finance Committee meeting (09.11.2022).

3. Interim Internal Audit

Recommendation: - To receive and note any updates from the Interim Internal Audit dated 08.11.2022

4. Tree works in Plaistow

Recommendation: -

- a. To note the quotes for the Pond works and resolve to appoint a contractor.
- b. To note the Tree Condition Survey and recommended works
- c. To note the quotes for the recommended tree works on Plaistow Village Green and resolve to appoint a contractor.

5. New Defibrillator request

Recommendation: - To consider a request for a new defib along Rickman's Lane, Plaistow.

6. Cost of living support

Recommendation: - To consider offering cost of living support to those in need within the community.

8.	<p><b>Winterton Hall</b></p> <p><i>See Clerk's Report</i></p> <p>Recommendation: - To receive and note an update regarding the ongoing support of the charity.</p>	3 mins
9.	<p><b>Meeting venues</b></p> <p><i>See Clerk's Report</i></p> <p>Recommendation: - To consider and resolve upon the Parish Council conducting all its meetings at the Winterton Hall, Plaistow</p>	3 mins
10.	<p><b>CDALC &amp; WSALC</b></p> <p>Recommendation: -</p> <ol style="list-style-type: none"> <li>1. To receive and note the draft minutes of the WSALC Board meeting held on Thursday 13th October</li> <li>2. To receive the notes of Cllr. Taylor from the CDALC meeting held on 26.10.2022 and to consider and resolve upon Cllr. Taylor's recommendation that the Parish Council no longer actively participates in the CDALC meetings</li> </ol>	3 mins
11.	<p><b><u><a href="#">Safer Bus Stops project – Phase One</a></u></b></p> <p>Recommendation: - To receive an update regarding the project including the new designated webpage and the forthcoming build of two shelters in Plaistow and Ifold.</p>	3 mins
12.	<p><b>E-Newsletter</b></p> <p>Recommendation: - To receive and note the minutes of the Newsletter Working Group meeting dated 2<sup>nd</sup> November and consider and resolve upon any recommendations.</p>	3 mins
13.	<p><b>Highway Matters</b></p> <p>Recommendation: - To receive and resolve to act upon any Highway matters raised by Councillors.</p>	2 mins
14.	<p><b>Correspondence</b></p> <p><i>See Clerk's Report</i></p> <p>Recommendation: - To consider any correspondence received not listed as an agenda item for discussion.</p> <ul style="list-style-type: none"> <li>- Plaistow and Kirdford School's request to use the village green for a circus</li> <li>- the minutes of the recent APCAG AGM</li> <li>- Change in management of Rialtas</li> </ul>	4 mins

- Invitation to sign up to receive Gatwick Airport's regular digital newsletter

15. **Clerk's update & items for inclusion on a future agenda** 1 min

*See Clerk's Report*

Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to:

1. Councillor vacancy

16. **Meeting Dates** 1 min

Recommendation: - To note the dates of forthcoming meetings.

- 23<sup>rd</sup> November, Planning & Open Spaces meeting
- 13<sup>th</sup> December, Planning & Open Spaces meeting
- 14<sup>th</sup> December, Full Council meeting